



Serenity
Sliding Door Systems

PROJECT START-UP INFORMATION FORM

PLEASE RETURN THIS FORM WITH THE FOLLOWING TO RECEIVE SUBMITTALS:

- **Purchase Order** (Please reference your Quote Number)
- **Door Schedule & Floor Plan**
- **Credit App Filled Out** (If not already a Serenity customer)

PROJECT INFORMATION (REQUIRED)		
Project Name		
Address		
City	State	Zip

DISTRIBUTOR INFORMATION (REQUIRED)		
Customer Name		
Project Manager		
Phone		
Email		

ARCHITECT INFORMATION (REQUIRED)		
Name of Architect Firm		
Architect Contact		
Architect Email		

GENERAL CONTRACTOR INFORMATION		
General Contractor Name		
Address		
City	State	Zip
Project Manager Email		

DESIRED MATERIAL DELIVERY DATE (REQUIRED)
Desired Material Delivery Date
Today's Date
The above dates are subject to lead time and are for Serenity's reference only. Doors must be installed after flooring is complete. Lead times start from the date submittals/shop drawings are SIGNED and returned.

SHIPPING INFORMATION (REQUIRED)		
Shipping Contact		
Ship to Address		
City	State	Zip
Phone		
Email		

BILLING INFORMATION (REQUIRED)		
Billing Contact		
Phone		
Email		
Billing Address		
City	State	Zip

PLEASE VERIFY ALL INFORMATION IS CORRECT BEFORE SUBMISSION

Changing information after this form has been submitted can cause an increase in lead time and shipping costs. A forklift is required at the time of delivery. Each door can range in weight from 150-220 LBS.